



DIOCESE OF MANCHESTER REQUEST FOR STUDENT RECORD

Student records from closed schools in the diocese are held in various locations. If you are requesting a copy of your record, please complete this form, print, sign, and send it to: Diocese of Manchester, Catholic Schools Office, 153 Ash Street, Manchester, NH 03104. We will forward your request to the appropriate person. Please include a \$20 processing fee with this request. Checks may be made payable to: RCBM. If we are not able to locate your records, your check will be returned to you.

Name of Student (as registered in school):

Last

First

Middle

Married name, if applicable:

Date of Birth

Name of School

City/Town

Years Attended

Graduated

Yes No

Year

Parents'/Guardians' Names

Father

Mother

Current Information

Telephone Number

E-mail address

Street Address:

Street

City

State

Zip Code

Signature

Date